

WITI  
Hall  
of  
Fame

*Discovering  
the First Ladies of  
Science and  
Technology.....*

*coming to*  
NEW  
YORK  
CITY  
2005



10th Anniversary Symposium

## **WITI Foundation Hall of Fame General Guidelines**

The WITI Hall of Fame was launched in 1996 to provide a forum to recognize, celebrate and publicize the work of women whose contributions to science and technology are largely being ignored and lost in history.

In writing a nomination form, you are chronicling history. The burden of responsibility falls on the person nominating to give us the information we need to justify the candidate's induction. If your candidate is selected, the information you provide is also used in promotional materials for years to come.

Remember, it might be confusing for your candidate to have to give us information to justify her induction after the judges select her. The judges are making their decisions based only on the information included in the submissions given them. The information you provide will be incorporated into the description given about the inductee at the induction ceremony, so we rely on you to give us accurate and extensive information.

Once the nomination forms are complete and submitted, they go straight to the judges in February who must rely on the information your submission provides to choose the best candidates for induction.

Avoid lengthy descriptions about the company or organization a candidate works for unless that information ties in to the candidates' criteria in some way. The judges are discouraged from making their decisions based on their feelings about the organizations of the candidates.

Letters of recommendation are not required but are accepted, influential and do help your candidate in the selection process. Letters of recommendation personalize your candidate to the judges.

Lastly, feel a sense of responsibility towards the candidate you chose. Are they going to feel worthy of induction compared to the other WITI Hall of Fame inductees? Ask yourself, are you really choosing to submit the best person you know or someone you simply like?

Again, we look forward to hearing about your candidate. If your candidate is not selected, please be assured that nominators have improved and resubmitted their forms successfully in subsequent years. Sometimes excellent candidates for induction have not been represented well in the nomination forms and consequently not selected that particular year.

WITI accepts nominations all throughout the calendar year for the WITI Hall of Fame. The submission deadline every year is February 1 for candidates you wish to be inducted in that calendar year.

In February, the nomination forms are sent to an independent panel of judges. The inductees are selected and notified shortly thereafter and inducted at an annual ceremony that takes place in September. Check the WITI Web site for specific dates regarding the yearly induction ceremony.

All Hall of Fame candidates must be nominated by a second party in order to receive consideration.

Thank you for your time and for providing us information for these very inspirational candidates.

## WITI Hall of Fame Nomination Form

(Please print or type clearly.)

Nominee: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Dates of Professional Experience: From: \_\_\_\_\_ To: \_\_\_\_\_

### **Nominating Party Information:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Home Phone: \_\_\_\_\_

### **If this nominee is selected, please contact:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_ Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

## *WITI Hall of Fame Criteria and Required Questions*

Hall of Fame recipients include women who have made outstanding contributions based on one or more of the following criteria:

1. Directly made an exceptional contribution to the advancement of science and/or technology.
2. Facilitated and created programs that motivate young women to choose careers in science and technology.
3. Enabled and encouraged other scientific and technical women to advance in their careers.
4. Created scientific or technological innovations, which promote environmental harmony, support humanitarian endeavors or improve the human condition.

Based on the above recipient criteria, please answer the following questions. Answering these questions is required. Please give thorough and complete answers to questions below.

1. Based on the criteria above, which of these criteria best describes the outstanding contributions of the nominee and why?
2. Please discuss all the other criterion above which describes your candidate as thoroughly and completely as possible.
3. How have this person's accomplishments impacted science and/or technology?
4. Has the nominee's accomplishments impacted the business or social community? If so, how?
5. Are there any challenges the nominee had to overcome in order to achieve these accomplishments? If so, please describe them.
6. Has the nominee received any scientific and/or technological awards, honors or prizes? Please list them.
7. How has the nominee shared her expertise, accomplishments and time in order to help other people or women peers/ young women advance and/or choose careers in science and technology?
8. In a summation, can you describe in two sentences why your nominee should be inducted to the WITI Women in Science and Technology Hall of Fame? Please incorporate the ideals of the criteria into this statement.
9. Are there any other factors that should be considered in selecting this person to the WITI Hall of Fame?

Please submit the answers to these questions. The information you provide will be photocopied and sent to five judges. If you would prefer that your own paper or folders be submitted to the judges, please send five copies of your submission folders so that we may give them to the judges in your preferred format.

The following items are for promotional purposes and will be requested of the candidate. If you have these items, please consider including them in your nomination.

- Any supplemental information you might have on the candidate such as a biography and photo (a 5 x 7 headshot is the preferred format).
- Links to Web sites relevant to the candidate.

Submissions can be mailed to:

WITI Hall of Fame  
Nomination Committee  
13351-D Riverside Drive #441  
Sherman Oaks, CA 91423

Please email the text-only portion of your submission to [halloffame@corp.witi.com](mailto:halloffame@corp.witi.com) so that we may use the text for promotional purposes if your candidate is selected.

If you have any questions regarding the nomination or selection process please call the Hall of Fame Program Manager at 818-788-9484.